



Companies Needing More Work from Home Employees

There is a trend toward work at home business that is getting ever more popular. Many companies are even encouraging their employees to telecommute. Others are building their entire task force from professionals with home offices and part-time work at home moms. Home based jobs available are limitless.

Work at home medical jobs, like medical transcription, clinical reporting, pharmaceutical support, health care, and appointment setting are available. You can be a virtual assistant to CEOs and upper management in large companies, or supply customer service support, technology support and other administrative services. Sales agents and marketing people can work from their homes. Home-based concierge service is becoming popular.

Beware of the risks when you respond to a “free” survey site.

At least 95% of them are scams. Few home workers have found an honest job the first time they looked. Don’t give up...just learn what to look for and you soon will recognize who the scammers are. They require you to tell all about you, including name, address, email, etc. They are doing this to compile lists that they then sell for spamming purposes. Often they want you to sign up for introductory offers; free for 30 days and cancellable, but requiring a credit card number. You usually get billed automatically before they ever manage to cancel you.

Never give your bank, social security number or credit card information to a survey site. The biggest risk is identity theft. You give them your personal information, and then they charge to your accounts and then disappear. A real survey job will never require your credit card number.

Avoid the most common mistakes that work at home moms trying to start an at home business make. Research the market for this business in your area. Make certain that you have enough liability protection. Also make sure that you charge reasonable and acceptable fees, documenting and contracting everything. Research the best ways to market your business.

Online, you will find many **work at home opportunities**. Many things can be done easily from your home. There are travel agencies, florists, insurance companies and other corporations that use home-based employees. At one insurance company,

27% of their employees work from the comfort and convenience of their own homes. Another provides medical transcriptionists and a medical advice hotline run by a nurse from her home.

You may prefer to start your own home-based business. In the case of medical transcription, billing and coding, or even massage therapy, you will have to make an investment in time and money for training. This will not happen quickly, and you will not get wealthy overnight.

Don’t buy into high priced materials and quick methods. They are scams. Most companies prefer to hire someone who has actually worked in a hospital or clinic for a couple of years. It takes from six months to two years to complete training for medical transcription, coding and billing, depending on whether you chose to get a certificate or an associate degree. In order to get work at home medical positions, you will need some sort of certification. You will need words processing, keyboarding, good spelling and grammar, and a good memory. You have to learn medical terminology, claims processing, HIPPA laws, diagnoses, coding systems, computer software programs, and insurance forms.

In addition to your training fees, you will have the expense of purchasing equipment, reference and coding books, supplies, software, insurance, etc. You need to be aggressive in finding clients, as many doctors do their own transcribing or hire large firms to do it for them.

If you want to go into massage therapy, you can get the training in a year or less. Start building your client list from the family, friends, and those you worked on while in training. You will have equipment fees.

Want to try candy wrapping? This is a creative business that does not involve a large initial investment or huge operating expenses. Look for your customers in weddings, showers, and holidays like Christmas, Easter, Halloween, Thanksgiving,



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etc. Your candy offerings and favors can make or break their parties!

How about pet care? While pet sitting is a home business, 70% of it is done in the home of your client. A pet sitter must, above all, love animals. They must have fresh food and water, medication administered when necessary, play time, and the proper amount of exercise. Dogs need to be walked, and cats need their litter maintained. Pet owners need to know their instructions are being followed, so keep a log.

House sitters are required to take in the mail and newspaper,

water the plants, make sure all is in order, and lock and set security systems as necessary.

Day care centers are needed more than ever with both mother and father having to work to maintain a life style. Learn first of all how to deal with government agencies, what licensing and certification is needed, and if both you and your home are qualified. Don't even think about it unless you love kids. Work at home businesses are readily available. You can personalize greeting cards, help people fight their insurance companies, become a wedding planner or a ghostwriter. Seek and ye shall find.

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