



Jobs in Operations

Operations jobs come in all forms and levels within an organization. These positions range from the lowly inventory clerk all the way up to executive level positions as operations managers. Many people search for operations jobs everyday. Some do so by reading the help wanted section in the local newspaper. Others beat the pavement. However, in today's fast paced world, the savvy job seeker turns to the internet to assist in finding **jobs in operations**.



A variety of websites have been set up to assist workers in finding **operations jobs**. The best require a subscription to gain full access to all the tools available to facilitate the job search. This small fee is used to fund help in building effective resumes, email

notification of positions that fit a person's qualifications, and other tools that a job seeker will find invaluable. Free job search web sites will generally offer similar services, but the quality may not be as high.

Thousands of corporations have learned the value of these job web sites. They list open positions with descriptions and salary scales by location and type of position in a forum that literally millions of applicants can access. This benefits both the company and the job seeker, and helps to bring the two together when a person has the specific qualifications a company is looking for when trying to fill an operations job. Posting a resume on a job search website will place a person literally in front of thousands of prospective employers all over the country, or even the world. One thing that should be kept in mind is the need to keep this resume up to date. As new responsibilities and skills are added to a person's experience, his/her employability grows and he/she becomes able to ask a higher salary.

Following is a small sampling of the jobs listed by just one company under the heading of operations jobs:

Purchaser/Proposal Writer

This person will analyze customer requests, negotiate contracts, answer customer questions, and follow up with customers.

Import/Export Compliance

This position deals with ensuring that customers who purchase

Falcon Jets overseas get their planes delivered in a timely manner with a minimum of "red tape".

Lean Manager

A person is needed to evaluate current methods, plan, develop, and implement processes to improve the value stream. Must make continuous improvements to system, and implement lean manufacturing principles. With a salary of 75,000 to 100,000 a year, this is a highly sought after position and therefore difficult to get without impeccable qualifications.

Inventory Clerk

Works in the warehouse and tracks all incoming and outgoing shipments of parts and finished product. Data Entry skills are helpful. This job pays about \$10 per hr.

Logistics Specialist

This position is responsible for examining the traffic flow of people and products to determine the best method and routing for incoming and outgoing shipments to maximize savings of time and money. This is a \$12 an hour position.

As stated, these are just a few of the **operations jobs** listed by one company. The range of skills and types of position is wide and each was for a different location in the country. Some positions are set in the salary that will be offered. More highly responsible positions are listed with a range of possible salaries that can be settled upon at the final interview stage. People who can demonstrate valuable skills through the use of a solid resume can almost name their terms.

Another quality that employers look for in people applying for operations jobs is flexibility. Willingness to travel or relocate is highly valued when looking at a qualified person who is currently thousands of miles from the location with the position needing filled. Many corporations even offer



Operations Career Feature

assistance with acquiring housing and moving expenses for the right person.

Applying for jobs in operations is a fairly straightforward process. When using a job search website, just register with the site and log in to your account. Then you can search all the listings to find a position that fits your needs and qualifications. Many positions can be applied for directly from there. Others require submission of a resume and waiting for contact by the company.

The companies who list openings also have access to the resumes of millions of applicants at the fingertips of their HR managers. Tools exist for employers to sort through the myriad number of resumes so that they only see the ones that are actually qualified for the position. It is not uncommon for

the HR manager of a company with an opening that needs filled urgently to sort through these resumes and contact people directly to see who might be interested in accepting an interview.

Overall, [operations jobs](#) can be found everywhere if one is willing to look. A wide variety of tools are available to locate these positions and job search websites even help match qualified applicants with companies needing their qualifications. Operations jobs cover nearly every sector of employment from executive managers to the lowest levels of laborers. Some jobs in operations require a person to have specific training or skills unique to the position. Others are available to almost anybody willing to work.

EmploymentCrossing is the largest collection of active jobs in the world.

We continuously monitor the hiring needs of more than 250,000 employers, including virtually every corporation and organization in the United States. We do not charge employers to post their jobs and we aggressively contact and investigate thousands of employers each day to learn of new positions. No one works harder than EmploymentCrossing.

Let EmploymentCrossing go to work for you.